Scottish Council on Archives Education Coaching 2019 Application Form

Please complete and return to Victoria Brown ([v.brown@scottisharchives.org.uk](mailto:v.brown@scottisharchives.org.uk)) by 20 May 2019.

1. Your Details \*

Name of Service:

Key Contact Name:

Email:

Telephone Number:

2. The Scottish Council on Archives take your privacy seriously. We are committed to respecting and protecting any personal information you share with us. To learn more about how we collect, store, use and disclose information about you when you interact with us, in any manner, via our website and/or our services, please click here. Please confirm your contact preferences: \*

I would prefer to be contacted by email

I would prefer to be contacted by telephone

3. Please give a brief description of your project or activity and your intended audience (150-200 words). \*

4. Describe the assistance you would require for this project or activity (150-200) Please be as specific as possible, e.g. assistance in using audio or visual recording equipment, help in identifying viable sources to create education activities. \*

5. Please indicate who within your service will be involved in the development and delivery of your project. \*

6. Beyond the three days of support offered by SCA, please explain how you will ensure the delivery of your project. (150-200 words) \*

7. Please describe the outcomes for this project or activity by explaining the difference it would make to your service and intended audience. (150-200 words) \*

8. Briefly describe how you plan to evaluate your project or activity (150-200) E.g. gathering feedback from workshop participants, collecting quotes, participant numbers, images \*

9. If you are successful in your application, please confirm that you will agree to submit a short case study to SCA at the conclusion of your project. \*

Yes, I am happy to provide a short case study to SCA **YES NO**

**\* Question requires an answer**